



CITY OF HOWARD LAKE 2024 MASTER FEE SCHEDULE

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City of Howard Lake 2024 Fee Schedule

<i>ADMINISTRATIVE</i>	<i>FEE</i>	<i>DESCRIPTION AND/OR ESCROW</i>
Copies	\$0.25	per page
Video/DVD Copy	\$20.00	
Special Assessment Search	\$25.00	
Police Reports	\$0.25	per page
Special Meetings	\$375.00	each for City Council or P & Z
Send or Receive Faxes- Any Number	\$2.00	
Copy of Zoning Ordinance	\$35.00	.25 per page for text only
Copy of Zoning Map	\$2.00	color
Copy of Land Use Map	\$2.00	color
Copy of Subdivision Ordinance	\$35.00	\$.25 per page for text only
Copy of Comprehensive Plan	\$50.00	\$.25 per page for text only
City Map	\$5.00	color
Adult Use License Fee	\$2,000.00	(See Adult Use Ordinance)
Background Check Fee	\$500.00	(See Adult Use Ordinance)
Dog/Cat License	\$5.00	
Chicken License	\$25.00	Initial License Application
	\$10.00	Annual Renewal
Cigarette (Tobacco) License	\$50.00	
Licensing of Use of Public Property	\$100.00	
Peddlers & Solicitors Background Check	\$35.00	Per Person
Licensing of Peddlers & Solicitors	\$50.00	1 – 14 Days
	\$100.00	1 Month
Data & FOIA Requests	\$0.25	B&W Copies (Per Page)
	\$1.00	Color (per page)
	\$50.00	Staff Time (Per Hour)
Special Vehicle Permit	\$10.00	per vehicle
Short Term Rental License	\$150.00	Per Location Per Year
Administrative Citation	\$50.00	1 st citation
	\$100.00	2 nd & additional citations
<i>H.L. PROPERTY RENTAL</i>	<i>FEE</i>	<i>DESCRIPTION AND/OR ESCROW</i>
Community Room	\$150.00	6 hours or less
	\$300.00	more than 6 hours
Memorial Park or Lions Park Pavilion	\$75.00	6 hours or less
	\$150.00	6 hours or more
<i>BUILDING INSPECTIONS</i>	<i>FEE</i>	<i>DESCRIPTION AND/OR ESCROW</i>
Single Family Residential Rental Certification	\$200.00	Initial Registration & Initial Inspection
	\$100.00	Renewal (3 years)
Multi-Family Residential Rental Certification	\$300.00	Initial Registration & Initial Inspection + \$10/unit over 4
	\$150.00	Renewal (3 years) +\$10 /unit over 4 units
<i>Commercial/Non Maintenance Residential</i>	<i>FEE</i>	<i>DESCRIPTION AND/OR ESCROW</i>
Plumbing Permit	\$5.00	Per fixture, minimum of \$40
HVAC/General Mechanical	\$75.00	Per Unit
Window Replacement	\$75.00	Flat Fee regardless of number of windows installed
Siding Replacement	\$75.00	
Roofing Permit	\$75.00	
Misc./Unclassified Inspections	\$75.00	
Curb & Gutter Permit	\$75.00	
Driveway Permit	\$1,000.00	Escrow (Up to \$900 Refunded)

BUILDING	FEE	DESCRIPTION AND/OR ESCROW
<i>Valuation Based Building Permits</i>		
Assessment Fee (New Construction)	\$100	Under \$500,000
	\$200	Over \$500,000
New Residential Valuation	\$60	Per home/permit
New Commercial Valuation	\$60	Per Structure
New Construction/Additions/Remodels	TBD	1997 UBC Fee Schedule
Sheds (larger than 200 sq. ft.)	TBD	1997 UBC Fee Schedule
Decks	TBD	1997 UBC Fee Schedule
Garages	TBD	1997 UBC Fee Schedule
Basement Finishes	TBD	1997 UBC Fee Schedule
Fire Suppression Systems	TBD	1997 UBC Fee Schedule
Other Building Permits	TBD	1997 UBC Fee Schedule

PLANNING AND ZONING	FEE	DESCRIPTION AND/OR ESCROW
<i>APPLICATIONS</i>		
Sign Permits		
Insert Replacement	\$0	
Wall	\$75	
LED/Monument	TBD	1997 UBC Fee Schedule
Administrative Permit	\$75.00	\$500
Fence Permit	\$75.00	
Sheds (less than 120 square feet)	\$75.00	
Right of Way Permit	\$75.00	\$2,000 Escrow
Interim Use Fee	\$75.00	\$500
Annexation by Ordinance Fee	\$200.00	Plus Legal Fees & State Filing Fees & consultant fees
Orderly Annexation Fee		To be determined by the City Council
Land Use Plan Amendment	\$300.00	\$2,000
Rezoning	\$200.00	\$1,000
Zoning Text Amendment	\$200.00	\$1,000
Site Plan Review	\$200.00	\$500
Conditional Use Permit	\$150.00	\$500
<i>PLANNED UNIT DEVELOPMENT</i>		
General Plan	\$300.00	\$1,000
Final Plan	\$300.00	\$1,000
Amendments	\$250.00	\$1,000
<i>SUBDIVISION</i>		
Minor (3 or less lots)	\$100.00	
Preliminary Plat	\$400.00	Plus \$10/per lot 0 - 40 Acres
Final Plat	\$400.00	Plus \$10/per lot 41 - 80 Acres
Street/Alley Vacation	\$100.00	Plus Legal Fees
Utility Feasibility Study		Determined by Engineer
Street Damage Deposit	\$1,000.00	
Parkland Dedication		10% land or 10% land value
TIF District Modification	\$7,000.00	
Grading Permit	\$100.00	
		SUBDIVISION ESCROWS = 1-9 \$1000.00
		10-50 \$3000.00
		51 plus \$5000.00
<i>VARIANCES</i>		
Residential		\$250 + \$500 Escrow
Commercial & Industrial		\$500 + \$1,000 Escrow

UTILITY HOOK UP CHARGES	FEE	DESCRIPTION AND/OR ESCROW
Sewer Inspection Fee	\$100.00	
Water Inspection Fee	\$100.00	
Water Meter	¾" \$250.00 1" \$400.00	
Utility Ordinance Violations	\$100.00	(Per Month) Ie: Failure to comply with meter swap out, inspections, access etc.
Water Connection or Turn On Water	\$32.00	
Water Disconnection or Turn Off Water	\$32.00	
Sewer Access Charge (RES.)	\$4,500.00	
Water Access Charge (RES.)	\$3,100.00	
Sewer Access Charge (Comm./Ind.)	\$4,500.00	times residential equivalency
Water Access Charge (Comm./Ind.)	\$3,100.00	times residential equivalency
Sanitary Sewer Trunk Fee	\$4,082.00	per Acre
Water Main Area Fee	\$2,711.00	per Acre
Storm Sewer Area Fee	\$500.00	per Acre
Meter Bypass Fine	\$200.00	
Water Ban Violation	\$100.00	
City Staff Meter or Utility Inspection	\$25.00	
No Read Fee (Utility Meter)	\$20.00	To Be Removed after total Conversion
WATER AND SEWER UTILITY RATES	FEE	DESCRIPTION AND/OR ESCROW
Water	\$4.26	per 1000 gallons plus \$26.88 base rate
Wastewater Treatment Plant	\$7.41	per 1000 gallons
Sewer	\$8.87	per 1000 gallons plus \$30.87 base rate
MN Testing fee	\$0.81	per month
Storm Water	\$7.99	per month
Technology Fee	\$2.75	per month
GARBAGE/RECYCLING RATES	FEE	DESCRIPTION AND/OR ESCROW
30 Gallons/Weekly	\$10.70	per month
60 Gallons/Weekly	\$14.40	per month
90 Gallons/Weekly	\$15.80	per month
Biweekly recycling	\$2.25	per month
Service Changes	\$15.00	
CITY WIDE CLEAN UP RATES (subject to change)	FEE	DESCRIPTION AND/OR ESCROW
Appliances	\$15.00	
Small Load	\$15.00	
Medium Load	\$20.00	
Large Load	\$25.00	
Appliances with Freon	\$10.00	
Electronics	\$10.00	
Flat Screen TV	\$10 + \$1/Inch	
Monitors, Tube TVs	\$50.00	
Couches	\$30.00	
Small Upholstery/Cushioned Furniture	\$10.00	
Tires	\$5.00	\$10.00 w/ Rim
Mattress/Box Spring	\$30.00	\$30.00/each
POLICE DEPARTMENT FEES	FEE	DESCRIPTION AND/OR ESCROW
Off Duty Police Officer	\$65.00	per hour
Reserve Officer	\$30.00	per hour
PUBLIC WORKS	FEE	DESCRIPTION AND/OR ESCROW
City Staff	\$100.00	per person per hour
Small Truck	\$100.00	per truck per hour
Pay loader	\$100.00	per hour

<i>PARKING VIOLATIONS</i>	<i>FEE</i>	<i>DESCRIPTION AND/OR ESCROW</i>
Handicap Zone (MS 169.346.3)	\$208.00	
Fire Lane	\$50.00	
Snowbird	\$50.00	
Blocking Fire Hydrant	\$50.00	
No Parking 2AM to 6AM	\$50.00	
Other Parking Violations	\$50.00	
Vehicle Towing	\$150.00	
Storage of Towed Vehicle	\$10.00	per day
<i>PUBLIC NUISANCES</i>	<i>FEE</i>	<i>DESCRIPTION AND/OR ESCROW</i>
Weeds and Blight	\$100.00	per hour/per person + any incurred costs to abate
Sidewalk Snow Removal	\$100.00	Per hour/per person + any incurred costs to abate
Amplified Sound in Motor Vehicle	\$72.00	
Loud Party	\$96.00	
Curfew Violations (1st offense only)	\$30.00	
Dumping Trash - Small	\$68.00	
Dumping Trash - Large	\$220.00	
Open Fire Violation	\$50.00	
Snowmobile/ATV/Golf Cart Violations	\$88.00	
Loose Dog/Cat Fine	\$50.00	1st
	\$100.00	2nd
	\$150.00	3rd
<i>LIQUOR LICENSE FEES</i>	<i>FEE</i>	<i>DESCRIPTION AND/OR ESCROW</i>
Off Sale 3.2 Malt Liquor	\$200.00	
On Sale 3.2 Malt Liquor	\$200.00	
On Sale Wine	\$200.00	
Off Sale Intoxicating	\$200.00	
On Sale Intoxicating	\$2,000.00	
License for Set Ups	\$150.00	
Sunday Liquor	\$200.00	
Temporary On Sale Event	\$1,500.00	Unless waived by City Council
<i>EMERGENCY RESPONSE FEES</i>	<i>FEE</i>	<i>DESCRIPTION AND/OR ESCROW</i>
<i>FIRE</i>		
Engine	\$275.00	per hour (up to 4 personnel)
Ladder/Aerial	\$275.00	per hour (up to 4 personnel)
Water Tender	\$200.00	per hour (up to 2 personnel)
Heavy Rescue/Rescue/Ambulance	\$185.00	per hour (up to 2 personnel)
Command Vehicle/Utility Truck/ Grass Truck	\$85.00	per hour (up to 2 personnel)
ATV/UTV with water tank	\$50.00	per hour (up to 2 personnel)
Extra Personnel	\$15.00	per hour/per person
<i>COUNTY-WIDE RESPONSE TEAMS</i>		
Special Response Unit	\$500.00	
Fire Investigation Team	\$300.00	
<i>PUBLIC WORKS</i>		
Street Sweeper	\$100.00	per hour
Tipping Fees	Actual Incurred Costs	
Damages and Expenses	Actual Incurred Costs	