



Chicken License Requirement Checklist

The limited keeping of chickens is permissible provided that residents follow all city Ordinances and obtain a license. Below is a quick summary checklist to help you meet the ordinance requirements.

For a complete list of all ordinance requirements related to chickens please review Ordinance Ch. 14 Animals and Zoning Ordinance Ch. 22 Animals. Nuisance Violations are detailed in Ordinance Ch. 6 Nuisance Abatement Regulations.

Operational Requirements

- Property is single-family home and the owner occupies the premises
- A chicken license has been obtained and is renewed annually
- Maximum six hen chickens per lot. Chickens count toward total 6 domestic animals allowed per lot, with each chicken counting as one-half animal.
- No roosters
- Chickens kept in a separate enclosed coop and/or fenced containment area. Chickens are not permitted in dwelling units or garages.
- No breeding
- No slaughter on site
- No sale of eggs on property
- Feed stored in leak-proof/vermin-proof containers

Coop and Fenced Area Requirements

- Coop must be completely enclosed and less than 120 sq. ft. and less than 6 ft. tall
- Coop and fences must meet all setbacks and zoning requirements for accessory structures and fences
- Chickens must be kept in coop overnight
- Coop and fenced area must be in the rear yard and at least 50 ft. from adjacent habitable structures
- Fenced areas are screened from view of neighbors and rights-of-way
- Fenced area is less than 20 ft. per bird and fence is less than 6 ft. tall

Waste Requirements

- Coop and fenced area must be maintained, sanitary, and odor free
- Feces and discarded feed must be collected and stored temporarily in a leak-proof/vermin-proof containers. Waste shall not be composted on site.

Violations

Any property owner who has had three notice of violations of any ordinance related to the keeping of chickens shall have their license terminated and will be ineligible for any future chicken license in the City.



Chicken License Requirements

Proper Enclosure Placement and Size

CORRECT

- Located in rear yard
- At least 50 ft. from neighboring houses
- Coop is less than or equal to 120 sq. ft.
- Fenced enclosure is less than or equal to 120 sq. ft.



INCORRECT

- Less than 50 ft. from neighboring houses
- Coop is greater than 120 sq. ft.
- Fenced enclosure is greater than 120 sq. ft.



Coop and fenced area



Chicken License Application

APPLICATION INFORMATION

Initial License Cost: \$25.00
Annual License Renewal: \$10.00

FULL NAME:

ADDRESS:

CITY: STATE: ZIP:

HOME PHONE: CELL:

EMAIL ADDRESS:

TYPE OF RESIDENCE ☐ SINGLE FAMILY ☐ MULTIFAMILY ☐ OWN ☐ RENT

NUMBER OF CHICKENS KEPT
ROOSTERS PROHIBITED NUMBER OF OTHER DOMESTIC
ANIMALS ON PROPERTY

DESCRIBE LOCATION AND METHOD OF FOOD STORAGE:

DESCRIBE PLAN FOR WASTE DISPOSAL AND ODOR COMPLIANCE:

DESCRIBE OR INCLUDE PICTURES OF PROPOSED COOP AND FENCE BUILDING MATERIALS:

LOCATION OF COOP AND FENCED ENCLOSURES:

A scaled drawing showing the location, size, and dimensions of the coop and fenced enclosures including the distance from the coop & enclosures from other structures on the premises and neighboring property lines must be provided. If necessary, attach a separate sheet to this application.

By signing below Applicant understands that they are responsible for reviewing all relevant City Ordinances and Requirement Checklist pertaining to keeping chickens in the City of Howard Lake and agrees to abide by them. By signing below Applicant understands the licensed premises may be inspected by the City at any time to ensure compliance and that three ordinance violations related to the keeping of chickens shall result in immediate termination of the license and owner shall be ineligible for a future license.

SIGNED

DATE

Data Privacy Notice*
The City of Howard Lake is asking you to provide information which includes private information under the Minnesota Government Data Practices Act (MGDPA) for the purpose of issuing a license. You are not legally required to provide the information and you may refuse to provide some or all of the information requested. However, the City of Howard Lake may not be able to process your license if you do not provide sufficient information. With some exceptions, unless you consent to further release of private information, access to this information will be limited to those within the City whose jobs reasonably require access to it. However, state and federal law authorizes release of private information without your consent to the Commissioner of the Department of Employee Relations (Minn. Stat. Chapter 43A); to State and Federal Revenue authorities for tax purposes; to child support enforcement authorities for tax purposes; if required by a court order, or authorized by other state or federal law.

* This notice is required when collecting private data from an individual. Minn. Stat. Sect. 13.04, Subd. 2. - This has sometimes been called the “Tennessee Warning.”

OFFICE USE ONLY:

Approval Signature

Date

License Fee Amount:

Date Issued:

Valid for Year: