



PAYMENT PLAN

(FOR SEWER, WATER, GARBAGE AND RECYCLING SERVICES)

The purpose of this agreement is to provide an opportunity for delinquent accounts to make those accounts current through an organized payment plan. This payment plan must be approved by a representative of the City of Howard Lake.

I, _____, do hereby agree to the following plan to pay my account for the property located at: _____, in the City of Howard Lake.

Account Number: _____

Account Balance: _____

Date: _____

Current Meter Read: _____

I hereby agree to make the following payment(s) on the date(s) specified below. The following guidelines MUST be adhered to:

- Customer may not be on more than one payment agreement at a time
- Customer MUST pay current balance plus 50% of the delinquent balance
- Monthly payment MUST include:
 - Current amount due
 - Remaining delinquent balance in equal monthly installments for up to six months or until the next certification date (property assessments), whichever is sooner.

Failure to meet the payment plan guideline will void the payment arrangement and service may be disconnected.

Payment Plan:

#	Payment Date	Payment Amount	#	Payment Date	Payment Amount
1	_____	_____	4	_____	_____
2	_____	_____	5	_____	_____
3	_____	_____	6	_____	_____

I understand that if I do not follow through with the **Payment Plan** detailed above, or if any payment has been returned for non-sufficient funds, the **Payment Plan** is voided, and my service is subject to immediate disconnect and any fees that are associated with the disconnection process.

Account Holder

Date

City Representative

Date