



CITY OF HOWARD LAKE

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HOWARD LAKE CITY COUNCIL

Howard Lake City Hall -

December 4, 2023

MEETING MINUTES

COUNCIL PRESENT

Mayor Zimmerman
Allan Munson
Jason Deiter
Gene Gilbert
Tom Kutz

COUNCIL ABSENT

STAFF PRESENT

Nick Haggemiller, City Administrator
Meagan Theisen, Assistant City Administrator
Keith Bobrowske, Fire Chief

ALSO PRESENT

Austen Neaton, Herald Journal

CALL TO ORDER

Mayor Zimmerman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Haggemiller suggested moving New Business Item C to the top of the new business list, since Chief Bobrowske is in the audience.

Council Member Kutz moved to approve the agenda and moving New Business Item C up to the top of New Business. The motion was seconded by Council Member Munson and passed unanimously.

APPROVAL OF MINUTES

Council Member Kutz moved to approve the minutes from the November 20, 2023 Council Meeting and Work Session. The motion was seconded by Council Member Gilbert and passed unanimously.

CITIZEN INPUT

None.

COUNCIL/COMMITTEE REPORT

None.

DEPARTMENT REPORTS

None.

CONSENT AGENDA

a. CONSIDER ACCEPTING ALL REPORTS AND PAYMENT OF CLAIMS

GENERAL FUND	61804-64898	\$1,166,045.91
PAYROLL	27426-27441, 503056-503090	\$83,919.93
ELECTRONIC	1563-1570	\$66,730.63
TOTAL		\$1,316,696.47

AMBULANCE CLAIMS	6024-6034	\$9,317.50
ELECTRONIC		
TOTAL		\$9,317.50

b. Consider Approving to Not Waive Our Statutory Tort Limits.

c. Consider Approving 2024 City Council and Parks & Planning Meeting Dates

Council Member Deiter moved to approve the Consent Agenda. The motion was seconded by Council Member Kutz and passed unanimously.

PUBLIC HEARING/PRESENTATION

None.

NEW BUSINESS

a. Consider Resolution 23-34 Increasing the Howard Lake Fireman's Relief Association Benefit

Haggenmiller presented the staff report, noting the Fire Relief Association voted to increase the benefit to \$2,400 per year of service for vested members.

Council Member Kutz moved to approve Resolution 23-34 Increasing the Howard Lake Fireman's Relief Association Benefit to \$2,400. The motion was seconded by Council Member Gilbert and passed unanimously.

b. Consider Approving Personnel Policy Updates for ESST Compliance

Haggenmiller presented the staff report related to the ESST statute. He stated that staff is still working on how to track/accumulate the ESST hours.

Mayor Zimmerman asked Chief Bobrowske if hours would be deducted from the ESST bank if a member doesn't attend a meeting or mandatory training.

c. Consider Various 2024 Levy & General Fund Budget Approvals

Haggenmiller presented the staff report noting several items that lead to the proposed final 2024 tax levy amount of 8%. He stated that if the Council wished to increase the levy more than 8%, he would suggest not going above 10% to remain in line with other cities in the County. Going from 8%-10% would be about an additional \$20,000.

- **Resolution 23-32 Adopting Final 2024 Tax Levy**

Council Member Kutz moved to approve the moved to approve proposed property tax levy in 2024. The motion was seconded by Council Member Munson and passed unanimously.

- **Resolution 23-33 Adopting Final 2024 Debt Service Levy**

Council Member Deiter moved to approve Resolution 23-32 adopting proposed property tax levy for 2024. The motion was seconded by Council Member Kutz and passed unanimously.

- **Consider Adopting 2024 General Fund Budget**

Council Member Kutz moved to approve the adoption of the 2024 General Fund Budget. The motion was seconded by Council Member Deiter and passed unanimously.

OLD BUSINESS

None.

ADMINISTRATORS REPORT

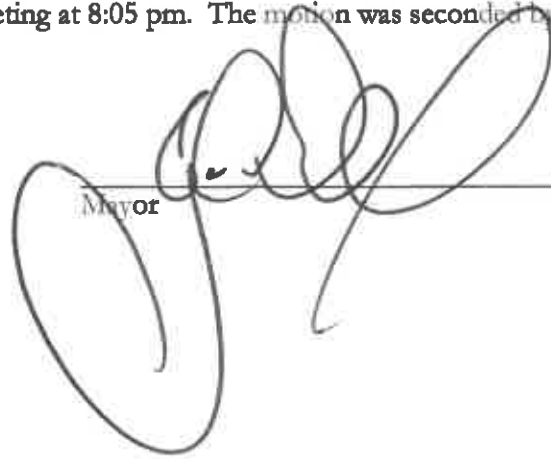
None.

ADJOURN

Council Member Kutz moved to adjourn the meeting at 8:05 pm. The motion was seconded by Council Member Gilbert and passed unanimously.



Attest – City Administrator/Clerk



Mayor