



# CITY OF HOWARD LAKE

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## HOWARD LAKE CITY COUNCIL

Howard Lake City Hall -

January 16, 2024

### MEETING MINUTES

#### COUNCIL PRESENT

Jason Deiter  
Tom Kutz  
Allan Munson  
Gene Gilbert

#### COUNCIL ABSENT

Mayor Zimmerman

#### STAFF PRESENT

Nick Haggenmiller, City Administrator  
Meagan Theisen, Assistant City Administrator

#### ALSO PRESENT

Rod Werner  
Bob Wynnemer  
Howard Lake Royalty

#### CALL TO ORDER

Acting Mayor Deiter called the meeting to order at 7:00 p.m.

#### PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

#### APPROVAL OF AGENDA

Council Member Kutz moved to approve the agenda. The motion was seconded by Council Member Gilbert and passed unanimously.

#### APPROVAL OF MINUTES

Council Member Kutz moved to approve the minutes from the December 4th Council Meeting. The motion was seconded by Council Member Gilbert and passed unanimously.

#### CITIZEN INPUT

None.

#### COUNCIL/COMMITTEE REPORT

None.

#### DEPARTMENT REPORTS

None.

## **CONSENT AGENDA**

### **a. CONSIDER ACCEPTING ALL REPORTS AND PAYMENT OF CLAIMS**

GENERAL FUND	61867-62076	\$1,797,265.23
PAYROLL	27442-27469, 503091-503162	\$96,257.00
ELECTRONIC	1567-1586	\$84,545.98
<b>TOTAL</b>		<b>\$1,978,068.21</b>

AMBULANCE CLAIMS	6037-6046	\$10,730.40
ELECTRONIC		
<b>TOTAL</b>		<b>\$10,730.40</b>

- b. Consider Approval of 2024 Fees and Charges Schedule**
- c. Consider Resolution 24-01 Approving 2024 Utility Enterprise Fees & Charges**
- d. Consider Approving Use of Space for Spring Vintage Flea Market**
- e. Consider Approving Renewal of HVAC Maintenance Agreement**
- f. Consider Appointing Election Judges for 2024**

Council Member Munson moved to approve the Consent Agenda. The motion was seconded by Council Member Kutz and passed unanimously.

## **PUBLIC HEARING/PRESENTATION**

None.

## **NEW BUSINESS**

- a. Consider Request of Howard Lake Royalty for Purchasing a Float Cover for the Parade Float**  
Karla Marshal introduced herself and the Royalty Court who were present at the meeting. The group stated that they just worked to remake their entire float over the last 4 years. The storage tarp is leaking and they would like to get it replaced to not damage the float.

Council Member Gilbert moved to approve the purchase of float cover for \$2,147.50. The motion was seconded by Council Member Kutz and passed unanimously.

- b. Consider Request of American Legion Veterans Memorial Committee to Move Location of the Memorial.**

Rod Werner provided an update on the Veterans Memorial, including design/material changes and fundraising. The committee is requesting to move the memorial from the original location, between the library and the splash pad, to just north of the library.

Council Member Kutz expressed that he likes the new proposed location.

Council Member Deiter stated that he likes the line of sight from the more frequently traveled roads.

Werner shared that the next steps are finding contractors and pushing harder for donations.

Haggenmiller stated that the Parks Commission will also need to do an approve on the location change as well.

Council Member Munson moved to approve the location change for the Veterans Memorial. The motion was seconded by Council Member Gilbert and passed unanimously.

**c. Consider Approving Modification to HLFD Automatic Fire Aid Agreement**

Haggenmiller stated this is just a clerical update to the original agreement and it doesn't change the context of the agreement.

Council Member Kutz moved to approve the modification. The motion was seconded by Council Member Gilbert and passed unanimously.

**d. Consider 2024 Committee Appointments and Designations**

Haggenmiller reviewed the staff report.

The only change made was that Council Member Deiter was selected as the Acting Mayor.

The Council discussed the future of many groups and finding more people in Howard Lake to participate.

Council Member Gilbert moved to approve the 2024 Committee Appointments and Designations. The motion was seconded by Council Member Munson and passed unanimously.

**OLD BUSINESS**

None.

**ADMINISTRATORS REPORT**

None.

**ADJOURN**

Council Member Kutz moved to adjourn the meeting at 7:53 pm. The motion was seconded by Council Member Munson and passed unanimously.



Attest – City Administrator/Clerk



Mayor